

Grace Kim

Senior Accountant, CPA

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SUMMARY

Certified Public Accountant with six years in corporate accounting at manufacturing and SaaS companies. Shortened the month-end close from nine days to five, owns account reconciliation for \$180M in revenue, and runs NetSuite and Excel reporting.

EXPERIENCE

Redstone Manufacturing

May 2022 – Present

Senior Accountant

Dallas, TX

- Reduced the month-end close from nine days to five by automating 40 journal entries in NetSuite.
- Owned account reconciliation for \$180M in annual revenue with no material audit findings in three years.
- Delivered financial reporting under generally accepted accounting principles for a \$250M lender review.

Clearpath SaaS

Jul 2019 – Apr 2022

Staff Accountant

Dallas, TX

- Managed accounts payable for 600 vendors, cutting late payments by 70% with a new approval workflow.
- Built Excel models for revenue recognition across 4,000 subscriptions, supporting the first external audit.
- Resolved a \$90K historical variance while reconciling 25 bank accounts each month in Excel.

SKILLS

Accounting: Generally accepted accounting principles, Account reconciliation, Financial reporting, Accounts payable

Systems: NetSuite, QuickBooks, Excel

EDUCATION

Southern Methodist University

2015 – 2019

B.B.A. Accounting

CERTIFICATIONS

Certified Public Accountant (CPA)

2021

Texas State Board of Public Accountancy